



## I want to change my NCSCT password.

1. Log into your training account on our e-learning site using your current password.
2. Navigate to the 'Online Training Account' section.
3. Type your new password into the password field
4. Select 'Save changes'.

A screenshot of the NCSCT Online Training Account page. The page has a blue header with navigation links: Home, Online Training Home, Online Training Account, and Help. A yellow arrow points to the 'Online Training Account' link, which is labeled with a white box containing the number '2'. Below the header, the NCSCT logo and 'ONLINE TRAINING' text are displayed. A message states: 'To update your details type in the boxes, or select a different option and click 'save changes''. The main content area is divided into two columns. The left column is titled 'Account details' and contains four input fields: 'First name' (placeholder: \*Your first name), 'Last name' (placeholder: \*Your last name), 'email address' (placeholder: \*Your email address), and 'Password'. A yellow arrow points to the 'Password' field, which is labeled with a white box containing the number '3'. Below these fields is a blue button labeled 'Save changes'. A yellow arrow points to this button, which is labeled with a white box containing the number '4'. Below the 'Save changes' button is a grey button labeled 'Back to training'. The right column is titled 'Account history' and contains a section for 'Qualifications' and a section for 'Recent activity'.

5. Refresh the page and re-attempt login.